



MANUREWA PRINCIPALS ASSOCIATION

C/o Leabank Primary School, 7 Dr Pickering Avenue, Manurewa, MANUKAU 2102
Phone 09 267 6939 Fax 09 267 3053 Email – admin@leabank.school.nz

Professional Development Funds

RATIONALE: The major focus for these funds is for “Growing Principal Leadership”.

a) **SEMINARS/CONFERENCE FUNDS**

- These funds to be targeted to members needs planned by our PD Committee

They could be:

- One or two day seminars
- Retreats
- Half day specials

(Sponsors to have stalls or speaking rights)

b) **NATIONAL / INTERNATIONAL TRAVEL FOR PROFESSIONAL DEVELOPMENT
(INCLUDES MPA ENDORSED STUDY TOURS / RESEARCH)**

- Criteria as listed:

1. Applicants for PD or Research funding must be fully paid up members of MPA for the current year.
2. Applicants should demonstrate commitment to MPA activities including regular attendance at monthly meetings.
3. Priority will be given to applicants who have not had support in the previous year.
4. An application letter out-lining the purposes of the PD or Research must be submitted to the Executive Committee via President.
5. The applicant must present or report back to the MPA on professional learning within 3 months of return (at an MPA mthly meeting).
6. The amount of funding is dependent on the current availability of funds from within Annual Budget to a maximum of \$2,000.00 per applicant.
7. Applications must be received by **1 April** of any calendar year.
8. The Financial Committee will meet soon after 1 April to allocate these funds.
9. Should any or all of the Financial Committee be applicants for funding the Executive will appoint another member of MPA.

(Treasurer to keep a log of recipients.)

Conclusion:

Annual funding for PD will be purposefully expended. The decisions of this subcommittee will be final.

The MPA Financial subcommittee (Treasurer, President, PD Committee Rep, and Sponsorship Committee Rep) will meet in November annually to prepare a Budget for the following year. Representation from the sponsorship and Professional Development Committees will be sought at the discretion of this group.

Reviewed: 21 March 2011

Majority Approval – President Rex Maddren